Quality Transformation Enterprise Lead

Kaupapa | Purpose

1. Lead and deliver organisation-wide strategic quality improvement initiatives that strengthen educational quality, learner outcomes, compliance and quality assurance, and continuous improvement across Wintec.
2. Lead and drive the development and delivery of new and enhanced educational products and programmes from concept through implementation, to achieve portfolio innovation and growth.
3. Apply specialist expertise in AI-supported processes and implementation practice to improve assessment, quality systems, decision-making, and organisational effectiveness, while enabling successful delivery across the Investment Office, Quality, Faculties, and Analytics teams.
4. Enable successful execution of strategic priorities through effective project leadership, stakeholder engagement, and cross-functional collaboration, bringing together the Investment Office, Quality, Faculties, and Analytics teams to successfully deliver complex organisational change and strategic projects.

Reports to: Executive Director, Growth and Engagement

Team: Growth and Engagement

Remuneration: Wintec IEA Band 7 ($108,400 - $135,400)

Date: November 2026

Ngā mahi | Do

- Implement quality improvement initiatives that strengthen educational quality, assurance processes, and learner outcomes.

- Lead the design, implementation, and adoption of AI-supported quality systems and processes that improve educational quality, operational efficiency, and decision-making.
- Provide specialist expertise in AI-resilient assessment design and implementation, ensuring assessment practices remain authentic, valid, and aligned with academic integrity expectations.
- Identify, evaluate, and implement opportunities to leverage artificial intelligence and automation within quality assurance, programme development, and continuous improvement processes.
- Work with Quality, Faculties, Analytics, and Digital teams to develop practical, scalable AI-enabled solutions that support organisational priorities.
- Deliver product development projects that contribute to portfolio innovation, learner demand, and sustainable organisational growth.
- Achieve successful adoption of new systems, processes, and practices through effective stakeholder engagement and change leadership.
- Enable timely, evidence-based decision-making by providing robust project oversight, reporting, and implementation advice.
- Build alignment across the Investment Office, Quality, Faculties, and Analytics teams to deliver strategic priorities efficiently and effectively.

Health, Safety and Wellbeing

- Significant hazards in the area of responsibility are identified, documented and reviewed annually or as new hazards emerge;
- Significant hazards are eliminated, isolated and/or risk minimised;
- Staff in the area of responsibility are involved in the hazard management process;
- Relevant health and safety training is identified and completed for key staff and those with specific job/training requirements;
- Work accidents and incidents are reported as soon as possible after occurrence; investigation reports are completed and recommendations considered.

Wintec culture

- Observes Wintec's mission, strategies, priorities and values in all activities;

- Follows all Wintec's policies and procedures and legislative obligations;
- Demonstrates an understanding and commitment to the principles of the Treaty of Waitangi and Equal Employment Opportunities (EEO);
- Demonstrates an understanding of and commitment to Wintec mission, strategies, priorities and values;
- Promotes equity and diversity in the workplace; builds mutual trust; and treats kaimahi equitably, transparently, fairly and in a culturally appropriate manner;
- Undertakes continuous improvement and development of systems, procedures and service to ensure Wintec maintains and develops its position as a leading provider of vocational education and training.

Other duties

- Performs other duties as may be reasonably required from time to time.

Demonstrate commitment to:

Te Tiriti o Waitangi. Through our developing understanding of our obligations and our connection with Te Tiriti o Waitangi as both individuals and as an organisation.

Ākonga at the Centre. Through prioritising the experience, wellbeing, and success of our ākonga in our decision-making process.

Equity. Through recognition, empowerment, and inclusion we can give greater acknowledgement of the unmet needs of Māori, Pacific and disabled ākonga and their whānau.

Vocational Education and Training Excellence. Through quality provision for all ākonga, meeting the regional needs of employers and communities.

Pūkenga | Have

- Relevant postgraduate tertiary qualification.
- Proven experience delivering complex organisation-wide projects and organisational change.
- Strong project management, planning, and implementation skills.
- Experience working across multiple teams and stakeholder groups.

- Ability to influence, facilitate, and build effective relationships.
- Strong analytical, problem-solving, and decision-making skills.
- Experience developing business cases, reports, and governance papers.
- Ability to manage competing priorities and deliver results.
- Extensive experience in tertiary education or a regulated environment.
- Experience with AI-resilient assessment or AI-enabled quality systems.
- Deep understanding of the New Zealand tertiary education and quality assurance environment.

AI, Data & Digital

- Experience applying AI, automation, or digital tools to improve processes and outcomes.
- Understanding of generative AI opportunities, risks, and governance requirements.
- Ability to identify and implement AI-enabled improvements.
- Experience using data and insights to support decision-making and continuous improvement.

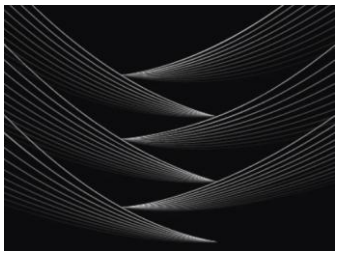
Education & Quality

- Knowledge of quality assurance and continuous improvement practices.
- Understanding of programme development and educational quality processes.
- Ability to translate regulatory and quality requirements into practice.
- Experience designing and improving processes, systems, or frameworks.

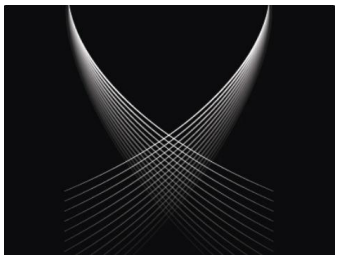
Personal Attributes

- Collaborative and relationship-focused.
- Outcome-driven with a continuous improvement mindset.
- Strong written and verbal communication skills.
- Adaptable, proactive, and able to work with ambiguity.

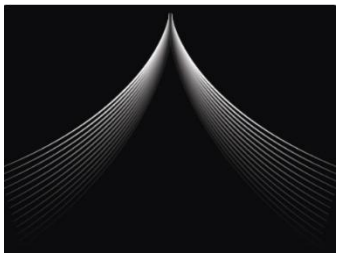
Wintec Values



We lead with aroha, act with humility, and create space for others to belong. Manawa nui reminds us to extend compassion, to uplift each other, and to hold firm in our values under pressure.



This is about persistence, patience, and progress. Manawa roa calls us to stick with challenges, grow through feedback, and support each other's learning journey — even when things get hard.



Manawa ora speaks to collective wellbeing. It's about restoring balance, nurturing mauri, and creating spaces where we can succeed. Physically, mentally, spiritually, and emotionally.

Ngā Hononga Mahi | Working relationships

Internal: Academic kaimahi, administration kaimahi, advisors/consultants, executive members and senior leadership, faculty managers and leaders

External: Consultants, community, employers and employer groups, government agencies

Resource delegations and responsibilities:

Financial:

People: Nil